

**Town of Charlton
Saratoga County
Town Board Agenda Meeting**

November 23, 2015

The Agenda Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:30 p.m. to set the agenda for the December 14th Meeting.

Present: Councilman Gay, Councilman Grasso, Councilman Hodgkins, Councilman Lippiello, Supervisor Grattidge, Attorney Van Vranken, Town Clerk Brenda Mills.

RESOLUTION #184

Abstract of Claims

Motion by Councilman Hodgkins
Seconded by Councilman Gay

Discussion: The abstract was presented as voucher numbers 609-641 in the amount of \$100,378.30. Supervisor Grattidge said that he just received the CDPHP invoice in the amount of \$5,916.74, and the payment is due December 1st. The Board agreed to amend the abstract to include the CDPHP invoice.

BE IT RESOLVED that the Town Board has approved the payment of bills as amended in Abstract #120, voucher numbers 609 – 642, in the amount of \$106,295.04.

Vote: All Ayes, No Nays. **CARRIED.**

RESOLUTION #185

Approval of Minutes

Motion by Councilman Lippiello
Seconded by Councilman Grasso

BE IT RESOLVED that the Town Board has approved the Town Board Meeting Minutes from November 9, 2015.

Vote: All Ayes, No Nays. **CARRIED**

ANNOUNCEMENTS

Town offices will be closed November 26th and 26th for the Thanksgiving holiday.

DISCUSSION

The Sales Tax for the month was \$107,632.00 and the Mortgage Tax was \$7,247.50. The 6 month distribution of Mortgage Tax recently received was \$67,210.10.

The Town Clerk has received notice from the Route 67 Country Store & Café that they have applied with the New York State Liquor Authority to serve wine and beer. Supervisor Grattidge said that they will be serving inside the business, and no additional space is needed.

Supervisor Grattidge said that he received a request from David Glasser for a speed reduction on Stage Road between Charlton Heights Elementary School and Crooked Street. The Supervisor said his opinion is that the

road is a fairly open straight away, and he does not see a lot of pedestrians. The school zone is already 25 mph. The children in the area are bused to school. Councilman Grasso said that his recommendation is that we make the County aware that we have received the correspondence, since it is a county road and in case there have been any concerns raised directly to them, but that we not request the County to do a study unless the Board feels that it is warranted. He also said that he is not comfortable to have studies done every time someone asks for a reduction. Supervisor Grattidge said that he will check with the Constables to see if there have been issues reported. The Town Clerk will check to see if she has any studies on this road on file.

Supervisor Grattidge thanked the Town Clerk for putting together the new Zoning Ordinance books, which are now available for sale to the public.

Supervisor Grattidge said that he had asked the County to do a preliminary review of the Y intersection of Stage and Charlton Road. He has sent the Board copies of the pictures that the County sent. The County has proposed doing a change to a standard T intersection. Councilman Hodgkins requested a change in the elevation as you reach the intersection. He would like to see the elevation brought back approx 50 – 100 feet and more gradual. Councilman Grasso presented a second option of a painted pavement section, but stated that this would be a more expensive option and the cost would likely fall on the Town. He feels that the costs outweigh the benefits. Councilman Lippiello said that he is not sure that he wants to see the Y intersection go. He said that he does not see how the change will affect the safety or back-up concerns. Councilman Grasso said that although he is not aware of a serious accident, after hearing from the residents during the Public Informational Meeting, he now feels that it is an important project to move forward. Supervisor Grattidge said that the change to the intersection will help the water lines underneath the road.

RESOLUTION #186

Authorize the Supervisor to request Saratoga County to change intersection at Stage & Charlton Road

Motion by Councilman Gay

Seconded by Councilman Hodgkins

Discussion: Councilman Hodgkins asked that the County be asked to change the elevation.

BE IT RESOLVED that the Town Board has authorized the Supervisor to request Saratoga County to change the Y-intersection to a T-intersection at the intersection of Stage and Charlton Roads.

Roll Call: Councilman Gay: Aye, Councilman Grasso: Aye, Councilman Hodgkins: Aye, Councilman Lippiello: Nay, Supervisor Grattidge: Aye. **CARRIED.**

Supervisor Grattidge said that he has received notice from the Highway Superintendent that he has successfully bid on four sets of four row bleachers for Elmer Smith Park, at a cost of \$300.00. The Highway Superintendent will need to travel to pick-up the bleachers out of state. The retail cost of the bleachers is approximately \$2,600 for each set. Attorney Van Vranken said that in order for the cost of the bleachers to come out of the Parks Reserve Fund, there would need to be a public hearing. The Board decided to take the expense out of the Contractual Fund.

RESOLUTION #187

Authorize the Highway Superintendent to purchase bleachers at a cost of \$300 plus travel expense

Motion by Councilman Gay

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board has authorized the Highway Superintendent to purchase 4 sets of 4 tier bleachers from the Government Surplus Program at a cost of \$300.00 plus travel expenses to pick-up the bleachers.

Vote: All Ayes, No Nays, **CARRIED.**

Councilman Grasso thanked Mr. Emerich for finding the bleachers and saving the Town a lot of money.

Supervisor Grattidge said that he has received quotes from the sound specialist that recently adjusted the sound system at Town Hall. The specialist suggested adding an extra microphone, increasing the length of the neck on the portable microphone, and putting monitors on each end of the dais to increase the sound. The Board

did not feel that the \$4,000.00 expense was worth the minor benefit, and may be better served to better the acoustics of the room. The Board did not take any action.

Supervisor Grattidge said that there was an application submitted by the Charlton Tavern for a Special Usage Permit, however there are things missing from the application. He asked Attorney Van Vranken to review the application and send a letter to the applicant listing the information needed. Once the application is complete, it would be given to the Zoning Administrator who will check it for completeness and then refer it to the Town Board. The Town Board would then decide if they will hear the case or turn it over to the ZBA. The applicant will also need an Area Variance, so the ZBA will handle that. The Planning Board will do a site plan review, and the Historic District Commission and the ECC will be involved as advisory committees.

Councilman Hodgkins said that the Town Clerk confirmed that the Town did spread the cost of the website development over 3 years which ended in 2014. The Town is now just paying annual support for the website in the amount of \$2,700 per year. The Board felt that the amount is too high and feels that the Town should look for another company to host the website or renegotiate the maintenance fee. The Clerk will email a copy of the VTH agreement to the Board for their review.

Councilman Grasso said that he attended the last Planning Board meeting and distributed the new Zoning Ordinance Books to the members. Councilman Grasso said that he wanted to bring to following request to the Board's attention for consideration: Jay Wilkinson said that the Planning Board requested a computer with internet capability connected to a smart board or overhead projector. It would be helpful for the Planning Board to access NYS and Saratoga County SEQR and GIS websites to look at property being subdivided. Councilman Grasso said that he believes that the dais has internet connectivity, but it would require the purchase of hardware. He suggested that a representative from Saratoga Planning attend a Planning Board meeting and demonstrate the capabilities of the system to see if the Planning Board would even find it useful.

Councilman Grasso said that a defined set of procedures has not been done for a Manure Management Plan and he feels that it is important to get this done by the end of 2016. He would like to see an advisory committee established to work on the plan. He can make some suggestions of residents that would be a good fit for the committee and asked the Board to think of recommendations. He would not like to take the lead on this project.

Supervisor Grattidge asked for the Board to go into Executive Session to discuss a contractual issue and personnel issue with the Town Attorney

RESOLUTION #188

Resolution to enter into Executive Session

Motion by Councilman Lippiello

Seconded by Councilman Gay

BE IT RESOLVED that the Town Board will enter into Executive Session to discuss a contractual issue and a personnel issue with Attorney Van Vranken.

Vote: All Ayes, No Nays. **CARRIED**

The Meeting adjourned at 8:20 p.m. and the Board entered into Executive Session. The Board came out of Executive Session at 9:00 p.m. and the Meeting was closed. No action was taken.

Respectfully submitted,

Brenda Mills
Town Clerk